Professional Association Executive Board

May 9, 2023, Meeting Minutes

**Present: Norma Chrisman, Alison Doughtie, Aaron Fried, Patti Antanavige, Robin Saxe, Kelly McNamara, Kate Polivka, Sam McManus**

**Excused: Christine VanNamee, Erica Brindisi, Justin Rahn, Melissa Barlett, Ross Wittenberg**

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| **Item** | **Discussion** | **Action/Decision** |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman | **Call to order at 3:03** |
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| **Approve of Minutes** | Approval of April 11, 2023, minutes | **Motion: Aaron Fried**  **Second: Patti Antanavige**  **Motion Approved** |
| **President:** | * Board of Trustee meeting (04/17) * Meeting with HR Executive Director Marceau regarding position change (04/18)   -Norma went with Patti A. regarding a change in position at the college for a member   * Meeting with HR Executive Director Marceau and VPLAA Kahler regarding budget (04/18)   -went back in the afternoon with Patti A. and Aaron F. regarding review of retrenchment procedures   * ED39 and Community College planning conference meetings (04/20)   -Will be in Saratoga Springs again in early November 2023   * Meeting with HR Executive Director Marceau regarding NTP grade assignments (04/20)   -looking into finding guidelines for NTP grade assignments   * CNY Labor Council Workers Memorial Day event (04/24)   -Norma attended at the Workers Memorial in Ilion followed by a dinner and proclamations given by Oneida County Executive Picente |  |
| **Correspondence:** | * MVCC Foundation – thank you note for Ted Moore sponsorship |  |
| **Treasurer’s Report** | **1. Membership**   1. We currently have 217 paying members. 2. No new paying members.   c. Non-paying members:   * Gabrielle Coffey * Sara Cutright * Harlan Fuller * Caitlyn Graham * *Christopher Hanrahan – confirmed does not want to be a member* * *Lori Hughes - confirmed does not want to be a member* * Scott Jackson * Nicole Law * *Matthew Maloy - confirmed does not want to be a member* * Kenny Stover * Frank Vellone * There may be newer employees that we don’t know about. If you know someone new and aren’t sure if they’ve completed an enrollment form, you can ask Ross if they’re a member.   **2. May Stipends**   1. Stipends have been paid to e-board members, committee chairs, and negotiations team members. (These are pretty much the only expenditures that you see on the financial summary on the next page.)   **3. Audit**   1. The audit of our 2022-23 financial results will take place at the beginning of the fall semester or during the summer, based on the audit committee’s preference. (This is still in time with AFT requirements.)   **4. Bank Balance & Reconciliation**  a. The bank statement has been reconciled through March 2023.  B. Actual budget lines represent: May 1, 2023 - Today  Remaining budget lines represent: Today - April 30, 2024 **(new fiscal year!)** |  |
| **Committee Reports** |  |  |
| **Benefits Fund** | * I received the Group Legal Contract renewal from NYSUT on 4/29/23. Our NYSUT Member benefits Trust -endorsed Group Access Legal Service Plan expired on 4/30/23 and will be renewed with no changes for the next year. The new rate-guarantee period began on 5/1/23. The annual per participant fee will remain at $35. * I received our benefits usage report for the period of 1/1/22-3/31/23 on 5/3/23. I planned to forward this report to the trustees once I receive confirmation of the official renewal of our contract with NYSUT. I conferred with Justin Wilcox as previous Chair and he confirmed that he found usage to be decent. Trustees should be on the lookout for further communication within the week. |  |
| **Community Outreach** | * + - Spoke with Anita’s Steven Swann Humane Society regarding the Spring Fling donations. I will share their wish list and how to make cash donations. There will also be opportunities to work with the dogs.     - Basket for Celebration of Success is ready     - Keychains for the Relay for Life will be sponsored by the PA. $184 for 100 Keychains.     - Robin Saxe, Erica Brindisi and Christine Miller represented the PA at the RA. We won The Community Service Award from NYSUT | **Motion: Aaron Fried**  **2nd: Patti Antanavige**  **Motion Approved.** |
| **Education and Training** | * No report |  |
| **Internal Communications** | * See ballot information below. |  |
| **Member Engagement** | * PA Spring Fling is Monday, 5/15/23 at Tavolo’s form 5pm-8pm * We have reserved AC 116 on 8/23/23 for the fall luncheon from 11am – 2pm |  |
| **Political Outreach** | * State budget passed   -100% base funding floor using the 2022-2023 fiscal year, so even if we have an enrollment decline for the upcoming fall 2023 and/or spring 2024 semesters we still get the same amount of money from the state.  -$75 million in funds set aside for “non-reoccurring transformation initiatives”  - SUNY and CUNY trustees will be directed to develop a long-term plan to address the impact of student enrollment fluctuations on the academic and financial sustainability of their respective campuses   * Getting ready for the 2023 Oneida County Board of Legislature endorsement process, as we’re in an election year fo the County and all seats are up for election. |  |
| **Research and Records** | * No report |  |
| **New Members** | * No report |  |
| **Grievance** | * No report |  |
| **Negotiations** | * In addition to the Grade level review, we are almost ready to send out a survey to members for negotiations, it will be out before the end of obligation |  |
| **Social Justice** | * Met earlier today regarding the workshop we will be hosting to discuss with members what our Committee is doing for the Union |  |
| **Old Business** |  |  |
| **New Business** | * Election results – appointments * Motion to approve ballot | **Motion: Patti Antanavige**  **2nd: Aaron Fried**  **Motion approved** |
| **Next Meeting** | The next meeting TBA in September 2023 |  |
| **Adjourn** | Motion to Adjourn: Aaron Fried  2nd: Patti Antanavige | **Adjourned at 3:41pm** |