Professional Association Executive Board

May 9, 2023, Meeting Minutes

**Present: Norma Chrisman, Alison Doughtie, Aaron Fried, Patti Antanavige, Robin Saxe, Kelly McNamara, Kate Polivka, Sam McManus**

**Excused: Christine VanNamee, Erica Brindisi, Justin Rahn, Melissa Barlett, Ross Wittenberg**

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| **Item**  | **Discussion**  | **Action/Decision**  |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman  | **Call to order at 3:03** |
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| **Approve of Minutes** | Approval of April 11, 2023, minutes | **Motion: Aaron Fried****Second: Patti Antanavige****Motion Approved** |
| **President:** | * Board of Trustee meeting (04/17)
* Meeting with HR Executive Director Marceau regarding position change (04/18)

-Norma went with Patti A. regarding a change in position at the college for a member* Meeting with HR Executive Director Marceau and VPLAA Kahler regarding budget (04/18)

-went back in the afternoon with Patti A. and Aaron F. regarding review of retrenchment procedures* ED39 and Community College planning conference meetings (04/20)

-Will be in Saratoga Springs again in early November 2023* Meeting with HR Executive Director Marceau regarding NTP grade assignments (04/20)

-looking into finding guidelines for NTP grade assignments* CNY Labor Council Workers Memorial Day event (04/24)

-Norma attended at the Workers Memorial in Ilion followed by a dinner and proclamations given by Oneida County Executive Picente |  |
| **Correspondence:** | * MVCC Foundation – thank you note for Ted Moore sponsorship
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| **Treasurer’s Report** | **1. Membership**1. We currently have 217 paying members.
2. No new paying members.

c. Non-paying members:* Gabrielle Coffey
* Sara Cutright
* Harlan Fuller
* Caitlyn Graham
* *Christopher Hanrahan – confirmed does not want to be a member*
* *Lori Hughes - confirmed does not want to be a member*
* Scott Jackson
* Nicole Law
* *Matthew Maloy - confirmed does not want to be a member*
* Kenny Stover
* Frank Vellone
* There may be newer employees that we don’t know about. If you know someone new and aren’t sure if they’ve completed an enrollment form, you can ask Ross if they’re a member.

**2. May Stipends**1. Stipends have been paid to e-board members, committee chairs, and negotiations team members. (These are pretty much the only expenditures that you see on the financial summary on the next page.)

**3. Audit**1. The audit of our 2022-23 financial results will take place at the beginning of the fall semester or during the summer, based on the audit committee’s preference. (This is still in time with AFT requirements.)

**4. Bank Balance & Reconciliation**a. The bank statement has been reconciled through March 2023.B. Actual budget lines represent: May 1, 2023 - Today Remaining budget lines represent: Today - April 30, 2024 **(new fiscal year!)** |  |
| **Committee Reports** |  |  |
| **Benefits Fund** | * I received the Group Legal Contract renewal from NYSUT on 4/29/23. Our NYSUT Member benefits Trust -endorsed Group Access Legal Service Plan expired on 4/30/23 and will be renewed with no changes for the next year. The new rate-guarantee period began on 5/1/23. The annual per participant fee will remain at $35.
* I received our benefits usage report for the period of 1/1/22-3/31/23 on 5/3/23. I planned to forward this report to the trustees once I receive confirmation of the official renewal of our contract with NYSUT. I conferred with Justin Wilcox as previous Chair and he confirmed that he found usage to be decent. Trustees should be on the lookout for further communication within the week.
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| **Community Outreach** | * + - Spoke with Anita’s Steven Swann Humane Society regarding the Spring Fling donations. I will share their wish list and how to make cash donations. There will also be opportunities to work with the dogs.
		- Basket for Celebration of Success is ready
		- Keychains for the Relay for Life will be sponsored by the PA. $184 for 100 Keychains.
		- Robin Saxe, Erica Brindisi and Christine Miller represented the PA at the RA. We won The Community Service Award from NYSUT
 | **Motion: Aaron Fried****2nd: Patti Antanavige****Motion Approved.** |
| **Education and Training** | * No report
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| **Internal Communications** | * See ballot information below.
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| **Member Engagement** | * PA Spring Fling is Monday, 5/15/23 at Tavolo’s form 5pm-8pm
* We have reserved AC 116 on 8/23/23 for the fall luncheon from 11am – 2pm
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| **Political Outreach** | * State budget passed

-100% base funding floor using the 2022-2023 fiscal year, so even if we have an enrollment decline for the upcoming fall 2023 and/or spring 2024 semesters we still get the same amount of money from the state.-$75 million in funds set aside for “non-reoccurring transformation initiatives”- SUNY and CUNY trustees will be directed to develop a long-term plan to address the impact of student enrollment fluctuations on the academic and financial sustainability of their respective campuses* Getting ready for the 2023 Oneida County Board of Legislature endorsement process, as we’re in an election year fo the County and all seats are up for election.
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| **Research and Records** | * No report
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| **New Members** | * No report
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| **Grievance**  | * No report
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| **Negotiations** | * In addition to the Grade level review, we are almost ready to send out a survey to members for negotiations, it will be out before the end of obligation
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| **Social Justice** | * Met earlier today regarding the workshop we will be hosting to discuss with members what our Committee is doing for the Union
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| **Old Business** |  |  |
| **New Business** | * Election results – appointments
* Motion to approve ballot
 | **Motion: Patti Antanavige****2nd: Aaron Fried****Motion approved** |
| **Next Meeting** | The next meeting TBA in September 2023 |  |
| **Adjourn** | Motion to Adjourn: Aaron Fried2nd: Patti Antanavige | **Adjourned at 3:41pm** |