Professional Association Executive Board

 November 2022, Meeting Agenda

**Present: Meeting via TEAMS document**

**Excused:**

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| **Item**  | **Discussion**  | **Action/Decision**  |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman |  |
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| **Approve of Minutes** | Approval of October 11, 2022, minutes |  |
| **President:** | 1. Erica and I attended the Board of Trustee meeting on the Rome Campus on 10/17.
* SUNY announced that they have a $60 million set aside for one time funding. Campus needs to submit a plan. MVCC submitted a plan and was asked clarifying questions – information has been provided to SUNY and the college is awaiting a response.
* MVCC is the lowest FTE cost per student – average is 12000 and we are at 9870.
* NYCAP will be asking state for a 4% increase, restore the floor , and funding of high dollar programs.
1. ED 39 meeting on 10/20
* Expecting record number of first time attendees for the CC Conference in Startoga
* State budget – CC funding
1. Gompers Dinner on 10/28

-Congratulations Robin on receiving the Samuel Gompers Distinguished Service Award!!! d. Community College Conference – Saratoga, Nov 4-6 - 8 members of the PA attended the conference - Erica Brindisi and Kelly McNamara were 1st time attendees - Thre were 30 first time attendees at this year’s conference |  |
| **Correspondence:** |  |  |
| **Treasurer’s Report** | -221 paying members, 12 non paying members-Bank statement reconciled through September 2022 - December stipends will be paid next month to President, Treasurer, Grievance Chair and Negotiations Team. - If you want to know the current budgeted balance remaining for your committee, let me know and I can provide you with that information. |  |
| **Committee Reports** |  |  |
| **Benefits Fund** | No report |  |
| **Community Outreach** | 1. Raised $390 selling the raffle tickets for the Leadership Conference Making Strides fundraiser
2. Handed out candy to about 300 children at the Halloween on the Green event in Rome
3. Decided on collecting for The Center for our PA end of semester party. Will be collecting hygiene supplies and any cash donations.
4. Need a vote for our additional monetary donation we give in addition to collecting at the party. The Center has had a pipe burst and they are working to fix this and clean up the flooded area.

Motion to make $200 dollar donationMotions by Patti AntanavigeSecond: Robin Saxe 1. Will we be doing a Celebration of Success basket this year and if so how much should we spend?

Motion to donate a basket not to exceed $100.Motion: Yue RiesbeckSecond: Aaron Fried | **Motion approved****Motion Approved** |
| **Education and Training** | No report |  |
| **Internal Communications** | -1. PAnorama: is completed and will be out soon.2. We have anew one sheet for our scholarship and a new graphic for posters. The one sheet will be sent out to members to share information with their students. Posters will go up this week. The scholarship is due December 1st. |  |
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| **Member Engagement** | * Holiday Party set for Monday December 5th, 5-8pm at the Trackside, 321 Main Street, Utica. Will send out email to membership with RSVP date of November 22nd. Donations will be collected for the Center.
* Working on gathering member recognition items. We will need to order more of some items. Years of service pins, lanyards, blankets. Working with Dan at Max’s Print Shop. Waiting for a quote. Should have all items for distribution to members at the January Luncheon.
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| **Political Outreach** | * Important to get make sure members get out to vote in National Elections.
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| **Research and Records** | No report |  |
| **New Members** | No report |  |
| **Grievance**  | 1. Held a meeting of the team to review past issues and discuss contractual issues. Feedback was positive and will try to move forward with a monthly meeting to continue the training of the committee.
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| **Negotiations** | The negotiations team will be meeting on Saturday, the 19th of November for a retreat with the following goals: Training of new members of the team, setting goals and priorities of the next round of negotiations with the College, and to discuss strategies to collect data from the membership to improve engagement with the membership in to help develop our next set of proposals.If anyone has strong thoughts on how to solicit feedback on the contract, please reach out and let me know before the retreat so we can add that to our discussion. |  |
| **Social Justice** | Committee officers have been assigned and roles discussed. Research on social justice issues in Utica is ongoing. We are partnering with Todd Marshal on DEI initiatives. We are also looking to partner with NYSUT’s Women’s Committee and developing a virtual “suggestion box” to better learn about social justice issues on campus. Last meeting was canceled due to majority of members wanted to attend Dean of Humanities candidate presentations. |  |
| **Old Business** |  |  |
| **New Business** | C3 is in need of bags for students to bring their pantry items home with them. Aaron Fried has spoke with Hannaford Supermarkets. They have a program where bags, in bundles of 50 can be purchased for $125. $50 of the money gets donated to an organization of your choice. Aaron has requested that the PA purchase 10 bundles in the amount of $1250. We would as that the $500 be donated back to C3.Motion to purchase 10 bundles of bags for the PA, in the amount of $1250 with $500 being redirected to the C3 program.Motion: Robin SaxeSecond: Yue Riesbeck | **Motion Approved** |
| **Next Meeting** | The next meeting Dec 13, 2022 3:00 PH220 |  |
| **Adjourn** |  |  |