Professional Association Executive Board

December 13, 2022, Meeting Minutes

**Present: Norma Chrisman, Erica Brindisi, Robin Saxe, Alison Doughtie, Patti Antanavige, Yue Riesbeck, Kate Polivka, Sam McManus**

**Excused: Kelly McNamara, Ross Wittenberg, Aaron Fried, Justin Wilcox, Justin Rahn, Melissa Barlett**

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| **Item**  | **Discussion**  | **Action/Decision**  |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman  | **Call to order at 3:05pm** |
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| **Approve of Minutes** | Approval of November 8, 2022, minutes | **Motion: Robin Saxe****Second: Yue Riesbeck****All in favor** |
| **President:** | * Hiring Committee meeting for United Way (Nov 10th)
* James R Cook Labor Agency meeting (Nov 14th)
* United Way Board of Director meeting (Nov 17th)
* CNY Labor Council Meeting (Nov 17th)
* Dinner meeting with Dept of Labor Commissioner Reardon (Nov 17th)
* Monthly meeting with President VanWagoner (Nov 21st)
* Board of Trustee meeting (Nov 21st)
* Guest speaker at C VanNamee Human Resource Management class (Nov 29th)
* CNY Labor Council Race and Economy training (Nov 30th, Dec 12th)
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| **Correspondence:** | * Holiday card from MVCC Foundation
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| **Treasurer’s Report** | * 221 paying members
* New Member form: Michelle Burdick
* 12 employees (2 new hires) have not completed membership forms
	+ 3 are confirmed as not interested in becoming members
* December stipends paid to President, Treasurer, Grievance Chair, and Negotiations Team
* 1099-NEC will be distributed to anyone who received a stipend during 2022
* Bank statement has been reconciled through November 2022
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| **Committee Reports** |  |  |
| **Benefits Fund** | * Chair Justin Wilcox requested that Christine VanNamee be appointed at a trustee of the Benefits Fund. Christine will be trained and up to speed in preparation of trustee retirements.
 | **Motion: Alison Doughtie****Second: Erica Brindisi****All in favor** |
| **Community Outreach** | * Recent events
	+ Feztival of Trees
	+ Baskets for:
		- Community College Conference
		- Celebration of Success
	+ Donation for “The Center” - $200 from the PA plus any donation by members
		- Hats/Gloves/Socks donated by members
* Conversation had about the C3 community garden
	+ Michele Sebastian discussed creation of handicap garden with PA President Chrisman
		- Additionally, plants and care of garden cared for by PA members
		- PA would supply the funds for the handicap garden
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| **Education and Training** | * No report
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| **Internal Communications** | * PA Scholarship – received 15 applicants; the committee is reviewing the applications; the Executive Team will vote via email on the two winners
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| **Member Engagement** | * PA End of Semester social tonight at “Trackside Tavern” – “The Center” is the community outreach program that we are raising funds for and collection hats, socks, and gloves for.
* Jan 11th is the January luncheon where scholarship winners will be announced to the membership
* Chair Brindisi reviewed the PA swag that we distribute for years of service, promotion, and appointments. Max’s Print Shop was contacted to order more merchandise.
 | **Motion to approve up to $1600 to purchase more “swag”****Motion: Patti Antanavige****Second: Robin Saxe****All in favor** |
| **Political Outreach** | * No report
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| **Research and Records** | * No report
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| **New Members** | * About 40 people attended the New Member Reception
	+ New members received a gift card, pen, and pin
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| **Grievance**  | * No report
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| **Negotiations** | * The Team met on Nov 11th, along with VP Brindisi, Ross Wittenberg and NYSUT LRS Ben Mitchell
	+ Mock Negotiations were completed
	+ Discussions about how to “survey” the membership
		- We will most likely ask PA representatives to meet with “their people”
			* They will be provided with questions to ask the members
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| **Social Justice** | * Survey sent to the membership regarding what social justice events members would like to see
* The committee will be partnering with WISE to present a movie on social justice
* The committee will be meeting with Todd Marshall on Dec 16th
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| **Old Business** |  |  |
| **New Business** | * VOTE COPE post-election report sent to NY Board of Elections
* Election Certification report sent to NYSUT for the 2022 NYSUT Representative Assembly
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| **Next Meeting** | The next meeting TBA |  |
| **Adjourn** |  | **Motion to adjourn****Motion: Kate Polivka****Second: Sam McManus****All in favor** |