Professional Association Executive Board

December 13, 2022, Meeting Minutes

**Present: Norma Chrisman, Erica Brindisi, Robin Saxe, Alison Doughtie, Patti Antanavige, Yue Riesbeck, Kate Polivka, Sam McManus**

**Excused: Kelly McNamara, Ross Wittenberg, Aaron Fried, Justin Wilcox, Justin Rahn, Melissa Barlett**

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| **Item** | **Discussion** | **Action/Decision** |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman | **Call to order at 3:05pm** |
|  |  |  |
| **Approve of Minutes** | Approval of November 8, 2022, minutes | **Motion: Robin Saxe**  **Second: Yue Riesbeck**  **All in favor** |
| **President:** | * Hiring Committee meeting for United Way (Nov 10th) * James R Cook Labor Agency meeting (Nov 14th) * United Way Board of Director meeting (Nov 17th) * CNY Labor Council Meeting (Nov 17th) * Dinner meeting with Dept of Labor Commissioner Reardon (Nov 17th) * Monthly meeting with President VanWagoner (Nov 21st) * Board of Trustee meeting (Nov 21st) * Guest speaker at C VanNamee Human Resource Management class (Nov 29th) * CNY Labor Council Race and Economy training (Nov 30th, Dec 12th) |  |
| **Correspondence:** | * Holiday card from MVCC Foundation |  |
| **Treasurer’s Report** | * 221 paying members * New Member form: Michelle Burdick * 12 employees (2 new hires) have not completed membership forms   + 3 are confirmed as not interested in becoming members * December stipends paid to President, Treasurer, Grievance Chair, and Negotiations Team * 1099-NEC will be distributed to anyone who received a stipend during 2022 * Bank statement has been reconciled through November 2022 |  |
| **Committee Reports** |  |  |
| **Benefits Fund** | * Chair Justin Wilcox requested that Christine VanNamee be appointed at a trustee of the Benefits Fund. Christine will be trained and up to speed in preparation of trustee retirements. | **Motion: Alison Doughtie**  **Second: Erica Brindisi**  **All in favor** |
| **Community Outreach** | * Recent events   + Feztival of Trees   + Baskets for:     - Community College Conference     - Celebration of Success   + Donation for “The Center” - $200 from the PA plus any donation by members     - Hats/Gloves/Socks donated by members * Conversation had about the C3 community garden   + Michele Sebastian discussed creation of handicap garden with PA President Chrisman     - Additionally, plants and care of garden cared for by PA members     - PA would supply the funds for the handicap garden |  |
| **Education and Training** | * No report |  |
| **Internal Communications** | * PA Scholarship – received 15 applicants; the committee is reviewing the applications; the Executive Team will vote via email on the two winners |  |
| **Member Engagement** | * PA End of Semester social tonight at “Trackside Tavern” – “The Center” is the community outreach program that we are raising funds for and collection hats, socks, and gloves for. * Jan 11th is the January luncheon where scholarship winners will be announced to the membership * Chair Brindisi reviewed the PA swag that we distribute for years of service, promotion, and appointments. Max’s Print Shop was contacted to order more merchandise. | **Motion to approve up to $1600 to purchase more “swag”**  **Motion: Patti Antanavige**  **Second: Robin Saxe**  **All in favor** |
| **Political Outreach** | * No report |  |
| **Research and Records** | * No report |  |
| **New Members** | * About 40 people attended the New Member Reception   + New members received a gift card, pen, and pin |  |
| **Grievance** | * No report |  |
| **Negotiations** | * The Team met on Nov 11th, along with VP Brindisi, Ross Wittenberg and NYSUT LRS Ben Mitchell   + Mock Negotiations were completed   + Discussions about how to “survey” the membership     - We will most likely ask PA representatives to meet with “their people”       * They will be provided with questions to ask the members |  |
| **Social Justice** | * Survey sent to the membership regarding what social justice events members would like to see * The committee will be partnering with WISE to present a movie on social justice * The committee will be meeting with Todd Marshall on Dec 16th |  |
| **Old Business** |  |  |
| **New Business** | * VOTE COPE post-election report sent to NY Board of Elections * Election Certification report sent to NYSUT for the 2022 NYSUT Representative Assembly |  |
| **Next Meeting** | The next meeting TBA |  |
| **Adjourn** |  | **Motion to adjourn**  **Motion: Kate Polivka**  **Second: Sam McManus**  **All in favor** |