Professional Association Executive Board

 November 12, 2021 Meeting Minutes

**Present: Erica Brindisi, Robin Saxe, Ross Wittenberg, Alison Doughtie, Aaron Fried, Patti Antanavige, Melissa Barlett, Justin Rahn**

**Excused: Kelly McNamara, Eileen Bush**

**Absent: Justin Wilcox**

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| **Item**  | **Discussion**  | **Action/Decision**  |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman at  | **2:00 pm** |
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| **Approve of Minutes** | Approval of September 15, 2021 minutesMotion: Patti Antanavige2nd: Aaron Fried | **Motion passed** |
| **President:** | 1. Meeting with HR regarding job description (9/16)
2. CNY Labor Agency meeting (09/27)
3. Meeting with member regarding 12-month to 10-month position (10/01)
4. NYSUT Higher Ed Policy Council Meeting (10/07)
5. Monthly meeting with President VanWagoner (10/11)
6. United Way MV – 100 Heroes meeting (10/14)
7. Board of Trustee meeting (10/17)
8. CNY Labor Agency meeting (10/25)
9. United Way MV – 100 Birthday press conference (11/01)
10. NYSUT Community College Conference (11/5 – 11/7)
	1. Patti and Ross spoke about their conference experience – mainly how other institutions forced instructors to be on campus and or teach in hyflex mode
11. Economic Development meeting for Oneida County (11/09)
12. Ways and Means Committee meeting and OC Board of Leg meeting (11/10)
13. Meeting with HR regarding job description (11/11)
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| **Correspondence:** |  |  |
| **Treasurer’s Report** | 223 dues paying members2019 Abatement letter to IRS update: still waiting for response to our requestFiscal year corrected at IRSThose receiving December stipends (President, Treasurer and Grievance chair) will be cut in early December1099-NEC will go out to all who received stipends for 2021 calendar year in DecemberBank reconciliations processed through Oct 2021.Motion: Justin Rahn2nd: Patti Antanavige | **Motion passed** |
| **Committee Reports** |  |  |
| **Benefits Fund** | No report |  |
| **Community Outreach** | 1. Making Strides Shadow walk in conjunction with Team MVCC raised $1200
2. Feztival of Trees for Zihara Shrine will be in Sangertown Square open to public after Nov 19th. MVCCPA theme this year is ELF the movie
3. Coat collection for Kernan Elementary and CNY Labor Council

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| **Education and Training** | No report |  |
| **Internal Communications** | * Jen Fanelli is putting together a fall PAnorama
* Working with MVCC Foundation to promote the MVCCPA annual scholarship
	+ Please promote with your students

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| **Member Engagement** | * End of Semester party
	+ Monday, Dec 13 at Tablo on Genesee St in North Utica
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| **Political Outreach** | * Endorsements not done this year for County Leg positions
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| **Research and Records** | * No report
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| **New Members** | * Please follow-up with any non-member that Norma sent out on 11/08 to try to get them to complete their membership form.
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| **Grievance**  | * No report
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| **Negotiations** | * Economic Development Committee meeting on 11/09 approved contract. Ways and Means Committee and Full Legislature meetings both approved contract at the 11/10 meetings. Our contract has been completely approved. Norma and Aaron are working with the College to make the $1000 one time payment along with retro payments for salary, overload and overtime as well as update salaries prior to 12/31/2021.
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| **Old Business** | * Discussions regarding creation of Venmo and PayPal accounts
	+ NYSUT LRS contacted and gave approval to create accounts
	+ Separate checking account should be used to accept payments
	+ President and Treasurer should have access to all accounts
	+ Will be used to accept payments for end of semester gatherings – guest $10 charge- and donations in lieu of product for Community Outreach drives

Motion: Aaron Fried2nd: Robin Saxe | **Motion passed** |
| **New Business** | Congrats Aaron as recipient of the 2021 Samuel Gompers Distinguished Award winner for the MVCCPA through the CNY Labor Council! |  |
| **Next Meeting** | The next meeting 12/10 2:00pm PH391 or via zoom | **Adjourned at 3:00** |
| **Adjourn** | Motion: Ross Wittenberg2nd : Robin Saxe | **Motion passed** |