Professional Association Executive Board

April 16, 2021 Meeting Minutes

**Present: Norma Chrisman, Kelly McNamara, Melissa Barlett, Robin Saxe, Erica Brindisi, Eileen Bush, Alison Doughtie, Ross Wittenburg, Patti Antanavige**

**Absent: Justin Rahn, Justin Wilcox**

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| **Item** | **Discussion** | **Action/Decision** |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman at 3:07pm |  |
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| **Approve of Minutes** | Approval of March 19, 2021 minutes  Motion: Aaron Fried  2nd: Patti Antanavige | **Motion approved** |
| **President:** | 1. Labor Agency meeting (03/22)   -United Way to continue to sponsor at the same level that they have been.   1. Member meeting regarding grievance settlement (03/24)   -Issue with pension credit being applied, helped with and waiting to be resolved.   1. ED39 meeting (03/25)   -Continuation of who is going to be open for in person learning. More colleges moving toward that. One Community College requiring 1 class per instructor must be on campus for Spring 2021 semester.   1. Monthly meeting with President Randy VanWagoner (04/12)   -Most was regarding the return to work email that he sent out.   1. Community College Conference Planning Committee (04/15)   -would like to have an in-person conference in Saratoga in November but may move the timing based on guidelines of in person vs. hybrid vs. virtual |  |
| **Correspondence:** | 1. none |  |
| **Treasurer’s Report** | 226 paying members  5 nonpaying members  Bank statement reconciled through February 2021  Fiscal year ends April 30th.  Motion: Erica Brindisi  2nd: Eileen Bush |  |
| **Committee Reports** |  |  |
| **Benefits Fund** | No report |  |
| **Community Outreach** | United Way Event 4/24 closed. There is another event on 5/1 for free tax prep – not a team event. Will give to members for opportunity and have asked for more information.  -Looked into Saranac Thursdays. Waiting for information. Norma confirms we are on a wait list to be called if Saranac Thursdays happen. |  |
| **Education and Training** | No report |  |
| **Internal Communications** | * Ballot is set and going out. April 27th in the morning stuffing envelopes in Norma’s office, PH379, if anyone wants to help. * 5/3-5/7 to vote. Count on the 12th, approval on the 13th. * Sending out newsletter after general membership meeting. |  |
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| **Member Engagement** | * Spring fling is on. Option 1: AquaVino downstairs and outside. Option 2: Woodland Brewery inside and outside. * 100 people max so this year just current members. No guests. Monday, May 17th 5-8. * Update: Woodland Brewery was chosen. |  |
| **Political Outreach** | * State budget passed. * Set amount now (floor model) and going forward. * President of college is having budget forums- no layoffs –$650,000 in budget was identified as being able to be cut by budget managers |  |
| **Research and Records** | No report |  |
| **New Members** | Nothing new, continuing to hand out umbrellas. |  |
| **Grievance** | * 1 grievance settlement follow-up regard money that had not been given to member yet but have resolved that. |  |
| **Negotiations** | -delayed due to waiting for budget approval.  Faculty should watch email over the summer we are hopeful to get the new contract done soon. |  |
| **Old Business** |  |  |
| **New Business** | 1. United Way Day of Action Donation   Motion to approve: Patti Antanavige  2nd : Robin Saxe   1. United Way – November is 100 year anniversary. Asking for sponsors. Falls under next year’s budget. It will be a Unsung Heroes honors event in June 2022   Motion: Alison Doughtie  2nd Aaron Fried | **Motion Approved $3,000**  **Motion Approved $1,000** |
| **Next Meeting** | The next meeting May 13th 3:00 pm | **Adjourned at 3:57** |
| **Adjourn** | Motion: Eileen Bush  2nd : Erica Brindisi |  |