Professional Association Executive Board

 May 14, 2019 Meeting Minutes

**Present: Norma Chrisman, Patti Antanavige Diana Ayers-Darling, Alison Doughtie, Christine Van Namee, Michael Henningsen, Dawson McDermott, Justin Rahn, Justin Wilcox, Robin Saxe Aaron Fried, Melissa Bartlett, Kelly McNamara, Sergey Malik, Jennifer Fanelli, Sharon Zohne, Carolyn DeJohn, Kathy Kotery**

**Special Guest: Ross Wittenberg**

**Absent: None**

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| **Item**  | **Discussion**  | **Action/Decision**  |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman at 2:35pm  |  |
| **Electronic Votes since Last Meeting** | President Chrisman sent an email on 4/15/19 regarding the re-appointment of Trustees to the PA Benefit Fund. The following individuals were proposed to be reappointed for a 3-year term:Norma Chrisman—Extended to 6/1/21Alison Doughtie—Extended to 6/1/21Eileen Bush—Extended to 6/1/21Michael Henningsen—Extended to 1/1/21Justin Wilcox—Extended to 6/1/21Erica Brindisi—Extended to 4/11/22 Motion to approve made by Aaron Fried2nd: Justin Rahn President Chrisman sent an email on 4/25/19 regarding the interest of the PA to donate $100 towards a gift card for Kevin Peterman who is retiring after serving as the ED 39 Director, as well as the ED 39 VOTE COPE coordinator for many years. Motion to donate $100 made by Michael Henningsen2nd: Patti Antanavige President Chrisman sent an email on 5/2/19 informing the Executive Board that more pens are needed to be ordered for Graduation. The cost for 1,000 pens would be $774.36. A motion to spend $774.36 for 1,000 pens was made by Aaron Fried2nd: Patti Antanavige  | **Motion Approved****Motion Approved****Motion Approved** |
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| **Approve of Minutes** | Approval of March 4, 2019 minutes. A couple of corrections were noted:h. instead “of” instead of “if”p. DOL and CNY Labor Council no DOL twiceCommunity Outreach:Christine’s name misspelled, as well correct spelling to BarneveldUnder United Way Volunteer opportunities, the Cliff’s pump campaign is just looking for volunteers; take out the$300 donationNext meeting April 8t, 2019 not December 13, 2018. Motion to accept as amended made by: Justin Wilcox2nd: Patti Antanavige Approval of April 9, 2019 minutes President’s Report D: “change to HOW, not HOT government” Change the spelling of Tamara Mariotti Motion to accept as amended made by: Dawson2nd:Aaron Fried  | **Motion Approved with one extension** **Motion Accepted with one extension**  |
| **President:** | * 1. Conversation with President Van Wagoner, VP Kahler, VP Reynolds and HR Interim Director Jill Heintz (04/15)- Conversations dealing with the status of the budgets
	2. Meeting with VP Kahler (04/17)
	3. Workers Memorial Dinner (04/17)—Attended dinner put on by CNY Labor Council to honor those that have passed away during the year.
	4. Meeting with HR Candidates (04/22, 04/25, 04/26, 04/29)—Aaron Fried, Norma and Patti attended on behalf of the PA. These meetings were specifically for collective bargaining units.
	5. BOT meeting (04/23)
	6. Conversation with President Van Wagoner, VP Kahler, VP Reynolds, VP Squires and HR Interim Director Jill Heintz (04/30)-Conversations regarding those employees being laid off, as well as job descriptions of the “SPOCs” which is a place holder name, will not be the actual job title.
	7. 360 Meeting for HR Candidates (05/01)-2 of 4 candidates will be coming back to campus for interviews and lunch with Cabinet. Hope to offer position by June 1st.
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| **Correspondence:** | * 1. Michelle Adey Golf Tournament
	2. MVCC Foundation Golf Tournament—33rd Annual Golf Tournament being held on June 17th, 2019. MVCC Foundation is looking for donations, as well as those to participate in the tournament.
	3. NYSUT VOTE COPE-Letter for outstanding VOTE COPE award winning drive. Received the Abel Blattman award
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| **Treasurer’s Report** | Christine is stepping down as Treasurer as she has accepted a position as a Dean. Ross Wittenberg will be working closely with Christine to take over as Treasurer for the PA. Ross will be a part of the Special Election that will be held in the Fall. Just received April’s membership last month from NYSUT today (May 14, 2019). MVCC Payroll sheet: 239 members, 2 as non-paying, 2 had o membership form on file. Comparing to NYSUT list, 235 members listed. Little discrepancy with numbers as new members are not getting added on correctly. 186942.30 current balance.Due to funds being deposited in the 2019-2020 fiscal year instead of 2018-2019, the budget shows that we ended the fiscal year in the negative. However, we actually ended the year up in funds,  |  |
| **Committee Reports** |  |  |
| **Benefits Fund** | Trustees met in April to discuss the status of the Benefits Fund. Discussions were had about the status of the budget of the funds. We have not had an increase in the amount we get from the college since the funds were established over 20 years ago. The trustees were looking at ways to save money that NYSUT will allow. Currently, the Trust would be short $4,000. The Trustees do not want to cut any benefits as all benefits are being utilized by the PA. The Fund is requesting money from the PA to help cover (see new Business).  |  |
| **Community Outreach** | April 30th, Norma Rae movie. Relatively well attended with it being at the end of the semester. MVCC PA has been approved for Saranac Beer Pouring on Sunday, September 1st. We have a full truck and have 15 people already volunteered. At the Spring Fling, $100 was raised for Sarah Barcomb, bringing the total to $170 in cash and a gift card. Rome has collected $145 in cash and a $25 gift card. CNY Veterans Center—June 1sts 5K run. Looking for donations for healthy food and water. PA member Tom Zenon willing to go purchase items. Motion to donate $50Motion: Kelly McNamara2nd: Dawson McDermott | **Motion Passed** |
| **Education and Training** | No Report |  |
| **Internal Communications** | Elections were held! (Refer to New Business) |  |
| **LAP** | LAP Committee will be attended the LAP Conference week of July 15th. There will be a lot to discuss and will have a meeting coming up soon. Last year, the E-Board approved the spending of funds to allow each of the LAP committee members to have their own rooms. President Chrisman proposed the same to happen this year to have private rooms, at 102/night for 5 nights for 5 people Motion: Christine VanNamee2nd: Robin Saxe | **Motion Passed** |
| **Member Engagement** | Through the use of LAP funds, committee purchased promotion gifts for those receiving promotions. The committee is also tacking on to the Family Picnic a showing of the movie ‘Zootopia’.  |  |
| **Political Outreach** | No report besides attending the RA. Interesting to see the direction that NYSUT might be taking in terms of K-12.   |  |
| **Research and Records** | No research requests within the past couple of months. Continuation of digitalizing old contracts.  |  |
| **New Members** | No Report |  |
| **Grievance**  | 2 outstanding grievances that might be withdrawn by the Union.Arb hearing on Tuesday. Things have been quiet on the grievance front.  |  |
| **Negotiations** |  Several meetings have been had with the College about budgetary issues. Committee will be meeting within the next month to discuss outcomes of the meetings with PA members.  |  |
| **Old Business** | 1. Approval of the 2019-2020 Budget is needed since we did not have quorum at April meeting.

Motion to accept the 2019-2020 Budget made by: Aaron Fried2nd: Mike Henningsen  | **Motion Approved** |
| **New Business** | 1. PA Elections Results/appointments

**President**Norma Chrisman  **Treasurer**Christine VanNamee**Audit Committee (2 elected Positions)** Eileen Bush Robert HuyckMelissa Barlett (will replace Sabrina Fryman to complete her term expiring 05/31/20)**Community Outreach Committee (4 elected positions)**Carolyn DeJohnKathy Kotary Rosemarie Pastorella Robin Saxe  Lindsey Williams (appointed)Tom Zenon (appointed)**Education and Training Committee (1 elected position)**Tamara Mariotti Liz Doherty (appointed) Rosemary Fuoco (appointed) **Grievance Committee (1 elected position)** Dawson McDermott Tracy Coulson (appointed)  **Internal Communications Committee (3 elected positions)**David Nackley George Searles Sharon Zohne Salina Billins (appointed) **Member Engagement Committee (1 elected position)** Jenny Lewis Jenn Krohn (appointed) **Political Outreach Committee (1 elected position)**Erica Brindisi Justin Johnson (appointed)Rich Kelly (appointed) **Research and Records Committee (1 elected position)**Jason YagerPeggy Axel (appointed) Kelly McNamara (appointed) **New Member Committee (1 elected position)**Belinda Alvarado Katey Cordary (appointed) Motion to accept election results and approve suggested appointments by Aaron Fried2nd: Patti Antanavige1. Benefit Fund request—The Funds is asking the PA to help support the Benefits Funds to avoid any benefits being cut by providing $4,000. The $4,000 will cover the stipends of the Benefits Fund officers.

Motion to approve: Patti Anatanvige2nd: Robin Saxe1. Michlle Adly Requests--$100

Motion by Justin Wilcox 2nd: Aaron Fried 1. Fall 2019 Special Election

We will need to hold a special election for 2nd Vice President as Diana Ayers-Darling is retiring as well as our Treasurer.  | **Motion Passed****Motion Passed****Motion Passed** |
| **Next Meeting** | The next meeting will be announced in the Fall.  |  |
| **Adjourn** | Motion to adjourn made by: Christine VanNamee2nd: Kathy Kotery Meeting was adjourned at by Norma Chrisman at 3:18pm.  |  |