Professional Association Executive Board

March 4, 2019 Meeting Minutes

**Present: Norma Chrisman, Patti Antanavige, Christine Van Namee, Michael Henningsen, Dawson McDermott, Justin Rahn, Justin Wilcox, Robin Saxe Aaron Fried, Kelly McNamara, Carolyn DeJohn, Christine Miller,**

**Absent: Diana Ayers-Darling, Alison Doughtie, Melissa Barlett, Kelly McNamara,**

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| **Item** | **Discussion** | **Action/Decision** |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman at 11:02am |  |
| **Electronic Votes since Last Meeting** | President Chrisman sent an email on 10/16/18 to the E-Board about the possibility of donating a basket to raise money at the Community College Conference with proceeds going to the NYSUT’s Disaster Relief Fund. A motion to approve an expenditure of no more than $100 to be used to create a basket made by Alison Doughtie  2nd: Melissa Barlett | **Motion Approved** |
| **Approve of Minutes** | Minutes from the December 13th meeting were reviewed.  Motion to approve minutes by Justin Wilcox 2nd: Robin Saxe | **Minutes Approved** |
| **President:** | * 1. College concern regarding member (12/18)   2. Meeting with Morris Pearson regarding 15-Week workshop (12/19)   3. December commencement (12/20)   4. Higher Ed Policy Committee and Community College Conference planning (01/02 – 01/05)   5. Roundtable with College (01/07)   6. Swearing in of Assemblywoman Buttenschon (01/08)   7. Legislative Breakfast planning (01/11)   8. Monthly meeting with President VanWagoner (01/14)-discussions about going forward with VPLAA meetings instead of Interim Executive Director of HR for any union issues. They have put together a search committee for the Executive Director of HR search which include the 3 VPs.      * 1. New York State Board of Elections VOTE COPE Filing (01/15)-Complete and currently up-to-date. This is filed quarterly.   2. Meeting with VP Kahler and HR Jill Heintz—Starting Fall 2019, 12 month employees will be able to teach again during the day. Employees will need to work with their immediate supervisor to fill out paperwork as to when the employee will be making up their time.   3. Board of Trustee meeting (01/22)   4. Meeting with M3 Placement and Partnership (01/24)   5. Meeting with VP Kahler and Squires and HR Heintz   6. Legislative Breakfast (02/08)   7. Higher Ed Lobby Days with Justin Rahn (02/12)   8. PFL and FMLA workshop (02/13)—presented by the Department of Labor, as well as CNY Labor Council. PFLA is Paid Family Leave. Two differences: FMLA no payment involved, whereas PFLA does contain money as you would get a percentage of our pay back. We do not qualify for PFA as we are public, but can be discussed in contact negotiations. PFA is not for the employee themselves, but for qualifying members .   9. Monthly meeting with President VanWagoner (02/26) |  |
| **Correspondence:** | * 1. Thank you from PA Scholarship winner. Speech was recorded to be allowed to be on the PA Website.   2. House of Good Shepard—Thanks for the support over all the years   3. MVCC Foundation thank you—thanks for continuing the PA Scholarship. |  |
| **Treasurer’s Report** | Reconciliation for January has been completed. Nothing has been received for February. Financial Report was sent around. Christine asked for committees to let her know if budget revisions need to be changed.  Christine mentioned the new members that she does have, however, need to work on getting the forms of those that we do not. Christine will be working on compiling accurate list of members and comparing this to the NYSUT membership list and the College List.  191,294.36 current balance. |  |
| **Committee Reports** |  |  |
| **Benefits Fund** | Feb 13th: 14 members met with Legal Services provider. Members were just not doing wills and health care proxies, but also asking general legal questions. Members are calling in with various questions as well. Looking to do 3 legal days a year, instead of 2 going forward.  Feb 20th: Social Security Workshop. 13 college employees (college wide) attended, not just PA members. Will continue to do so. |  |
| **Community Outreach** | Movie on Wed “Triangle”, based on the Triangle Fire  Heart/Run/Walk was 1,819 raised for MVCC-Team Sam. Hats were distributed who walked and/or made a donation. Students were also given hats as their payment was covered by the Carnation/Candy sale.  House of Good Shepard Bowling will not be taking place this year, so we will not be needing to organize a team. They will instead be doing something around the Holidays  Sun March 24th in Barneveld, for a Veterans Bowling (for Sitrin Vet Rehabilitation Center). Would be $100.  Rescue Mission of Utica sent a list of items they are running low on. We will be collecting items off that list to assist in helping RM restock their shelves. We will also collect monetary donations as well.  Motion to donate $100 to the Rescue Mission of Utica by Christine VanNamee  2nd: Christine Miller  End of the year celebration, looking to collect things for the Utica Zoo, since we are collecting items for the Rescue Mission of Utica now.  Kernan School donations for outside playground items (chalk, ropes etc)  End of April---doing a paint-night to raise money for the PA Textbook Scholarship Fund. | **Motion Approved** |
| **Education and Training** | No Report |  |
| **Internal Communications** | Reminder to submit articles to the PAnorama by Friday (March 8, 2019)  Election information coming after Spring Break |  |
| **LAP** | No Report |  |
| **Member Engagement** | No Report |  |
| **Political Outreach** | Higher Education Lobby Day on Feb 12th. Justin and Norma went to Albany and spoke with Robert Smullen (Fulton-Montgomery Area) & Marianne Buttenschon, Pete Lawrence (Rochester Area) and Brian Miller. Discussion around FTE, Funding Formula and State Budget. Due to weather, they were not able to meet with others as hoped. |  |
| **Research and Records** | No Report |  |
| **New Members** | No Report |  |
| **Grievance** | Award Notification on an arbitration.  2 or 3 grievances are still out there. One has not been filed as of yet for 2019. Working on a project (searchable database) with PA and College. |  |
| **Negotiations** | The PA voted to ratify the one –year extension of the current contact. College is very interested in getting started on contact negotiations possibly as soon as after Spring Break. |  |
| **Old Business** |  |  |
| **New Business** | 1. Audit Committee Report—presented by Sabrina Fryman.   Motion to accept: Justin Wilcox  2nd: Justin Rahn   1. United Way Sponsorship opportunities   -Day of Action (May-June) teaming with Rotary Club, looking for volunteers to package up to 100,000 meals. Looking for sponsorships ($500-$6,000)  Motion to donate 2,000 by Justin Wilcox  2nd: Aaron Fried  -Cliff’s Pump United—Organize volunteers to pump gas for customers and all tips are donated to the United Way. Looking for volunteers   1. Ted Moore Run/Walk on May 4th: In the past, we have sponsored $500   Motion by Aaron Fried  2nd: Patti Antanavige | **Motion Approved**  **Motion Approved** |
| **Next Meeting** | The next meeting will be held on April 9th @ 2:30pm in AB 126 |  |
| **Adjourn** | Motion to adjourn made by Aaron Fried  Meeting was adjourned at by Norma Chrisman at 12:08pm. | **Adjourned** |