Professional Association Executive Board

October 11, 2018 Meeting Minutes

**Present: Norma Chrisman, Patti Antanavige, Alison Doughtie, Christine Van Namee, Dawson McDermott, Justin Wilcox, Robin Saxe, Aaron Fried, Kelly McNamara, Sergey Myalik, Alex Haines, Carolyn DeJohn**

**Absent/Excused: Diana Ayers-Darling, Michael Henningsen, Justin Rahn, Aaron Fried, Melissa Barlett,**

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| **Item** | **Discussion** | **Action/Decision** |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman at 2:35pm |  |
| **Approve of Minutes** | Motion to approve minutes from September 13, 2018 made by Christine Van Namee  2nd: Dawson McDermott | **Approved** |
| **President:** | 1. Board of Trustee Meeting (09/17)—Committee Report: Personnel & Salary review of all employees 2. Round Table meeting with college (09/19)—Active Shooter Training & responsibilities 3. Labor Agency Meeting (09/24)-- 4. New Member Reception (09/26—Attended the new member reception. More information about the reception under New Members committee report 5. Meeting with VP Squires (09/27)—Met to discuss issues around Retro payments. We have 20 members that were overpaid retro amounts in the first payment. The overpayments were deducted from the second retro payment. The amounts varied from $20 to $250. 6. WERC (Women’s Employment and Resource Center) luncheon (09/27) –Attended the Luncheon. Franca Armstrong was the guest speaker. |  |
| **Correspondence:** | None received since last meeting |  |
| **Treasurer Report** | Financial Statement was shared with those in attendance. We are just waiting for the September NYSUT bill. Current balance was shared. |  |
| **Committee Reports** |  |  |
| **Benefits Fund** | Legal Day was on September 24th where numerous members took advantage of this opportunity to ask general legal questions. There will be another Legal Day scheduled for the Spring semester along with a Social Security refresher. Date will be decided upon early Spring. |  |
| **Community Outreach** | Over 30 backpacks filled with school supplies were donated to Kernan Elementary. There will be a coat drive (coats, hats, mittens) in November for Kernan Elementary School.  We sold $280 in tickets for the Strides fundraiser and 2 baskets were donated for the NYSUT Fall Leadership Conference.  Volunteers are needed for a November 17th opportunity to volunteer at the Rome Rescue Mission. Please contact Robin if interested.  Motion to approve a donation of $250 to the Rescue Mission made by Justin Wilcox  2nd: Kelly McNamara | **Motion Approved** |
| **Education and Training** | No report. Still looking to do an institute session on planning reports. Looking for other ideas! |  |
| **Grievance** | Waiting to hear on the FLSA Arbitration. |  |
| **Internal Communications** | Hope to have the next Panorama out by October 23rd.  We are still in the process of tweaking the new website. There was a recommendation to link the committee information in the bylaws to committee descriptions. |  |
| **LAP** | Patti attended the Community Outreach Committee meeting to discuss their involvement within the LAP commitments.  We received an email from NYSUT regarding the LAP budget that was submitted. We needed to provide some additional details which upon receiving approved our entire amount requested. |  |
| **Member Engagement** | There is a meeting scheduled for the end of the month regarding committee’s involvement within LAP.  A survey has been sent out to members for shirt sizes for new PA swag. |  |
| **Negotiations** | No Report. |  |
| **Political Outreach** | No Report. |  |
| **Research and Records** | Article 7 History is completed. 2 contracts have been fully digitalized. |  |
| **New Members** | We had a very nice reception. Half of the new members came to the reception. We have 1 person that does want to be a member and 1 is hesitating. |  |
| **Old Business** | 1. One-on-One Meetings—Ambassador sign-ups. President Chrisman will send list out to officers/ambassadors. Some ambassadors are no longer at the college so we need to either find more ambassadors or reassign members to existing ambassadors. |  |
| **New Business** | Special Election Results: The Negotiations Team consists of the following elected members:   * Aaron Fried * Dawson McDermott * Alison Doughtie * Shahida Dar * Kevin Siembab * Justin Rahn * Alternate: Patti Antanavige   Motion to certify special election results made by Justin Wilcox  2nd: Robin Saxe | **Motion Carried** |
| **Next Meeting** | The next meeting will be held on November 8, 2018 @ 2:30pm in AB 126 |  |
| **Adjourn** | Motion to adjourn made by Patti Antanavige  2nd: Robin Saxe  Meeting was adjourned at 3:30pm by Norma Chrisman. | **Adjourned** |