Professional Association Executive Board

Meeting Minutes

**Present: Norma Chrisman, Diana Ayers-Darling, Alison Doughtie, Christine Van Namee, Michael Henningsen, Justin Rahn, Robin Saxe, Jocelyn Ireland, Jennifer Fanelli, Sharon Zohne, Sergey Myalik**

**Absent/Excused: Patti Antanavige, Justin Wilcox, Aaron Fried, Kelly McNamara, Dawson McDermott, Melissa Bartlett, Kelly McNamara**

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| **Item** | **Discussion** | **Action/Decision** |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman at 2:31pm |  |
| **Electronic Votes since Last Meeting** | President Chrisman sent an email on 10/16/18 to the E-Board about the possibility of donating a basket to raise money at the Community College Conference with proceeds going to the NYSUT’s Disaster Relief Fund. A motion to approve an expenditure of no more than $100 to be used to create a basket made by Alison Doughtie  2nd: Melissa Barlett | **Motion Approved** |
| **Approve of Minutes** | Minutes from the October 11, 2018 were reviewed.  Motion to accept the minutes by: Sergey Myalik  2nd: Jennifer Fanelli | **Motion Approved with one abstention** |
| **President:** | 1. Board of Trustees Meeting (10/15)-Discussed hiring of outside firm to do salary review. Review will be done based on the job descriptions. It was pointed out that some job descriptions have not been updated in many years. Supervisors are apparently going to be reviewing and make any necessary changed with a reminder that the PA needs to approve said changes. Questions were raised about what would happen if the review results in faculty/staff being underpaid based on the review company assessment and the impact of that on the College budget. A timeframe has not been given yet for all of this to occur. 2. Round table meeting with College (10/16)—More discussion of salary review. 3. Monthly Meeting with President VanWagoner (10/17)—Discussion about negotiations. The College’s team will consist of the 3 Vice Presidents. President VanWagoner and a member from HR will be available for questions in a caucus room during any negotiation meetings. 4. Community College Conference (10/19-10/21)—Attended with Patti, Mike, Robin, Justin Rahn, and Kevin Siembab. Norma did a presentation on different leadership opportunities with Elizabeth \_\_\_\_ from the Buffalo area, also the President of their Union. ED 39 meeting discussed Guided Pathways and any contract language dealing with them. 5. CNY Labor Agency Meeting (10/22)—Discussed the upcoming elections on 11/6 6. CNY Labor Council Meeting (10/25)—Discussed the upcoming elections on 11/6 7. Samuel Gompers Dinner (10/26)—MVCC Honored Justin Wilcox and Jim Hanyk. Jim has been asked to attend the January Luncheon where we will be able to present their medals in front of the membership. 8. MVCC Wall of Fame induction (10/29)—PA Past President Bill Perrotti, Dr. Robert Jubenville, Norayne Rosero & Art Friedburg were the 2018 inductees. |  |
| **Correspondence:** | NYSUT RA: Norma received the paperwork where we would need to certify our RA delegates. We have done the online certification process. |  |
| **Treasurer’s Report** | Unable to provide bank reconciliation sheet as printer out of order.  September billing just came in not to long ago—225 members, 6 deleted,4 retirees, 1 name change, 4 new members. We have not received the October billing as of yet.  September has been reconciled. Current: 214,611.81 |  |
| **Committee Reports** |  |  |
| **Benefits Fund** | Working to set up the Social Sec benefits workshop in the near future. |  |
| **Community Outreach** | We have a lot going on!   1. Movie: Homeless: The Hotel kids of Orange County is being shown at 6pm  Dec 3rd: North Country   Both will be presented by former PA President, Bill Perrotti   1. Volunteer Opportunity with the Rome Rescue Mission on November 17th. Please contact Sam Lilly if interested 2. United Way-Day of Giving being held here in the Alumni College Center. At this event there will be over 49,000 meals packaged and distributed to local food agencies in Oneida and Herkimer Counties as well as our very own C3 pantry. If interested in volunteering, please see Norma’s email sent on 11/6 for the link to register. 3. Coat drive—Adult and Kids Coats are starting to be collected through November 30th. All kids coats will be donated to Kernan and Adult coats will be given to MVCC students in need. 4. A reminder was given to bring Non-perishable food items and unwrapped toys to the PA Holiday party on Sat Dec 1st. Food will be donated to the Rome Rescue Mission and toys donated to Toys for Tots. 5. Feztival of Tree—Looking to decorate a tree and put presents under them which would then be auctioned off. Norma has generously donated a Christmas tree. We have reached out to UTA to see if they would like to go in on this. Possibly looking to use leftover LAP funds from year 1 towards this expense.   Approval to spend up to $500 towards the Festival of Tree, which is a huge fundraiser for the Ziyara Shrine and the Shrine Hospitals.  Motion: Alison Doughtie  2nd: Christine Van Namee  CNY Labor Council Holiday Party is looking for baskets to be raffled off. Motion to approve up to $100  Motion: Allison Doughtie  2nd: Justin Rahn | **Motion Approved**  **Motion Approved** |
| **Education and Training** | Melissa was unable to attend, however, gave her report to Norma.  There is an upcoming meeting, but no other report.  In an unrelated note, Melissa attended the NYSUT Women’s Committee meeting during the first weekend of November to discuss women’s issues associated with the Union. There are a variety of areas being considered, including how to promote women’s stories, toolkits for mentoring, and helping with sexual harassment concerns. Melissa volunteered to be the Co-Chair of the Women’s Health subcommittee. Women’s Health is looking at putting out a survey to ask which women’s health issues we should focus on and beginning an education campaign about these issues, including things such as laws concerning maternity/breastfeeding and the problem of heart disease in women. The committee is putting together a resolution for the RA to have each local create a position for a Women’s Health Advocate to help answer women’s health questions with the help and resources of NYSUT. There has also been some discussion about each local having their own Women’s Committee if this is something the Exec Board might want to consider for the future. | **Conversation about the creation of a Women’s Committee has been tabled for a future meeting.** |
| **Internal Communications** | Sharon got the latest issue of Panorama out!  The website will now have a calendar of events so we can advertise upcoming events. Diana is working on getting things together for the PA bulletin boards on campus.  Website: Norma is working on establishing a new menu bar that lists the different committees of the Union. The different committees would be able to keep their section updated with meeting minutes, members etc. Each committee would be able to add any events that are coming up for all to see.  Events: Looking to put up events that our members might be interested in knowing (Labor Council, RA, Community College Conference etc) |  |
| **LAP** | Patti & Norma will be meeting with the Education and Training committee next week to discuss the LAP initiatives they are involved with. |  |
| **Member Engagement** | Group Met. Holiday party if Sat Dec 1st at 6pm at Aqua Vino. RSVPs due Nov 21st. $10 for guests, Members are free.  Lap Initiatives: Looking at items to purchase for promotions…acrylic paperweight |  |
| **Political Outreach** | No Report. Higher Ed Lobby Day is scheduled for Feb 12th. Committee of 100 (K-12 focus) will be sometime in March.  Discussion was had about the proposed new “Floor funding” that the Community College Presidents group is behind as well as SUNY. This funding model would take the funding average over the past 5 years as a funding base so colleges would know how much they are getting every year versus all based on FTE. |  |
| **Research and Records** | No research requests, however, old contracts continue to be digitized for the website. |  |
| **New Members** | No Report |  |
| **Grievance** | Some members going to HR based on student concerns, scheduling issues |  |
| **Negotiations** | Committee met last Thursday (11/1). The group elected Aaron Fried to be the Chair of the committee. A discussion was had about what and how to survey the membership. |  |
| **Old Business** | 1. One-on-one meetings—Ambassador Sign-Ups |  |
| **New Business** | 1. Oneida County Presidents Council-Received email from NYSUT for dues for Oneida County Presidents Council at .50 per member. Based off of 250 members, we would owe $125.00.   Motion: Allison Doughtie  2nd: Robin Saxe   1. Norma will be submitting an award nomination for the annual NYSUT RA for the amazing community service we have done. Nominations are due by December 3rd which would include a lost of events participated in, contributions made to local events, scholarships awarded, and events sponsored by the local. |  |
| **Next Meeting** | The next meeting will be held on December 13, 2018 @ 2:30pm in AB 126 |  |
| **Adjourn** | Motion to adjourn made by Alison Doughtie  2nd: Robin Saxe  Meeting was adjourned at 3:32pm by Norma Chrisman. |  |