Professional Association Executive Board

April 12, 2018 Meeting Minutes

**Present: Norma Chrisman, Patti Antanavige Diana Ayers-Darling, Alison Doughtie, Christine Van Namee, Michael Henningsen, Justin Wilcox, Robin Saxe, Melissa Bartlett, Kelly McNamara, Marie Kohl, Sergey Myalik, Jennifer Fanelli, Christine Miller, Carolyn DeJohn,**

**Absent: Justin Rahn, Aaron Fried, Dawson McDermott**

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| **Item** | **Discussion** | **Action/Decision** |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman at 3:07pm |  |
| **Approve of Minutes** | Minutes from the March 8th meeting were reviewed.  Motion to accept made by Justin Wilcox  2nd: Robin Saxe | **Motion Carried** |
| **President:** | Meeting with President VanWagoner (03/15)  Budget Conversation (03/29)—Reported that we are in the same situation as last year financially. Looking for ways to save additional money to come in as close as possible to budget. Cabinet will provide different options to the Board of Trustees who will decide on how to balance the budget.  Conversation with VP Squires regarding pay date (03/30)-College is looking to change the pay date from Tuesday to Friday in the last pay of November as it will have 3 pay dates within it. Spring 2019 will have electronic time sheets for PA members, both faculty/staff.  Meeting with President VanWagoner (04/02, 04/03, 04/05, 04/06, 04/11) |  |
| **Correspondence:** | Bowl-a-thon Thank-You—House of Good Shepard for sponsoring a team for the bowl-a-thon  Save the Date Furball—May 18th, 2018—benefits the Stevens-Swan humane society. Tickets are available online..$75 per person or $125/couple  Labor Council Workshops:  May 1st—Leadership for Women in the workplace  June 5th: Conquering your Fear of Public Speaking |  |
| **Committee Reports** |  |  |
| **Treasurer Report** | We currently only have 2 agency fee payers.  March bank statement just came in on 4/11/18 so have not been able to do reconciliation yet. Current balance: 201,135.50 |  |
| **Benefits Fund** | 3/26—16 members/dependents attended the SS workshop. Feedback was very favorable. Another session will probably be held again next year.  April 3rd—Benefits fund trustees attended a refresher with Bitman & King. Some suggestions were offered as to how we can make things better for our members. It was suggested that these types of workshops be offered every 3 years.  Justin indicated that two trustees were coming to the end of the term and asked the E-Board to to re-appoint Eileen Bush and Allison Doughtie Trustees to the fund .   Motion to reappoint both Eileen Bush and Allison Doughtie by Patti Antanavige  2nd by Sergey Myalik  In the Fall, Justin is looking to set up a “Legal Day” in September and a Financial Day in October as our members are taking advantage of this service.  Justin went over some of the specific benefits that are administered through the Benefits Fund:  \*Davis Vision—We have the platinum plan, and spend almost $50,000 from the trust for this coverage.  48% of members who have single coverage have used the coverage for 2016-2017  43% of members who have family coverage have used the coverage for the 2016-2017 | **Motion Carried** |
| **Community Outreach** | Bowl-a-thon to benefit The House of Good Shepard will be held on 4/13. The PA has two teams of 4 members each.  Child Care Council is sponsoring a “Friends of the Children” award. As part of the awards dinner, there will be a raffle of donated baskets. Discussion was had if we should donate a basket.  Motion to spend $50 towards a basket for the “Friends of the Children” made by Allison Doughtie  2nd: Justin Wilcox | **Motion Carried** |
| **Education and Training** | A session was been sent for May Institute on Unions : “No one can make us give away our rights, or can they?”  This workshop will provide some background information on the history of Worker's Rights, Unions in this country and NY state, and the history of our own Professional Association. Learn what we mean by collective bargaining,  agency fee payers, and grievance and how Unions worked to provide fair hours and wages, healthcare for workers, and workplace safety standards. We'll also discuss some current Supreme Court cases that may affect how unions will function in the future.  If anyone has any information that would be helpful within this presentation, please contact Melissa. |  |
| **Grievance** | 3-step ones  1-step two  2-penindg arbitrations  3 additional step ones waiting to be filed |  |
| **Internal Communications** | Sharon sent out the most recent PAnorama. Discussion was has about whether or not another issue can be sent out prior to the end of the semester (May 18th). Sharon will give us the date for article submission. |  |
| **LAP** | Website update: There is a website, although in test mode. We will go live once Ryan finishes building the backend of the site and then we will make changes/corrections after the initial roll out. A Discussions was had about photos for the website and whether or not the MVCCPA should have its own camera. Sharon/Christine and whoever else has been asked to get some quotes for possible cameras for purchase.  LAP committee is scheduled to meet May 2nd to discuss wrap=up of this year, and the planning of next year. July 16-20th will be the LAP meeting at the Gideon-Putnam. |  |
| **Member Engagement** | Save the date: Monday May 14th—Spring Fling at Aqua Vino. More information to come soon.  Meeting was held last week (find date) to discuss items to purchase for member recognitions. |  |
| **Negotiations** | The Team has a 3-yr proposal from the College which they are happy to accept. Nothing has been finalized as of yet. Additional information about this proposal will be presented at the General Membership meeting on April 24th. The General Membership will then have the opportunity to vote to accept or deny the proposed contract. |  |
| **Political Outreach** | Justin is currently out of country. No report |  |
| **Research and Records** | Article 6 is completed,, halfway through article 7 |  |
| **New Members** | No Report |  |
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| **New Business** | 1. Elections-- Nominations are open for 2018-2019. Deadline for nominations/self-nominations are April 18th 2. Budget—The Proposed budget was presented with an explanation of each budget line. No dues increase is being proposed for 2018-2019 as NYSUT/AFT is not increasing their dues.   Motion to accept proposed 2018-2019 budget: Robin Saxe  2nd: Mike Henningsen   1. One-on-Meetings—Membership Commitment Forms—Commitment forms were handed out along with the listing of members each person in responsible for. Norma has asked that these are completed ASAP. 2. United Way—MVCC PA is the Labor Partner of the Year. More information about this will be forthcoming. | **Budget proposal accepted** |
| **Next Meeting** | The next meeting will be held on May 10th @ 3:00pm in AB 127 |  |
| **Adjourn** | Motion to adjourn made by Christine Miller  2nd: Mike Henningsen  Meeting was adjourned at by Norma Chrisman at 4:23pm |  |