Professional Association Executive Board

October 12, 2017 Meeting Minutes

**Present: Norma Chrisman, Patti Antanavige, Alison Doughtie, Christine Van Namee, Michael Henningsen, Dawson McDermott, Justin Rahn, , Aaron Fried, Kelly McNamara, Robin Saxe, Diana Ayers Darling, Sergey Mylaik, Sharon Zhone, Carolyn DeJohn, Christine Miller**

**Absent: Melissa Barlett, Michael Henningsen, Jim Roberts, Justin Wilcox**

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| **Item** | **Discussion** | **Action/Decision** |
| **Call to Order and Approve Agenda** | The General Executive Board meeting was called to order by President Norma Chrisman at 3:04pm  Executive Session was called to order at 3:55pm |  |
| **Approve of Minutes** | Minutes from the September 14, 2017 meeting were reviewed.  Motion to accept minutes made by: Kelly McNamara  2nd by: Aaron Fried | **Motion Carried** |
| **President:** | Board of Trustees Meeting (9/18)  -The BOT went into Executive Session as the very start of the meeting to discuss negotiations of the APA & PA.  Meeting with Kim Evans-Dame re: Concern (10/4)  Monthly Meeting with President VanWagoner (10/10)  -Spent time discussing current negotiations with the PA contract. |  |
| **Correspondence:** | Fall Newsletter and donation request from Rescue Mission  MVCC Foundation Wall Notification  -This is for the donor wall on the 1st floor of the IT Building. Wanted to verify the name of our PA Scholarship recipient.  Friends of Marianne Buttenschon  -Events to help raise money for her campaign for NYS Assembly |  |
| **Committee Reports** |  |  |
| **Treasurer Report** | -Did not receive monthly membership list from NYSUT  Bank Reconciliation was completed. Current balance in account was given, as well as outstanding check total.  -President Chrisman provided explanation of agency fee payers to those new in attendance. |  |
| **Benefits Fund** | -Will/Legal day will be held on October 31st. We are hoping that there will be two lawyers present instead of one.  If interested in meeting with the lawyer(s), please contact Justin Wilcox. |  |
| **Community Outreach** | Welcome to Robin Saxe as the new chair of the committee!  Participation in a fundraiser for the North Utica Community Center was discussed. Robin will obtain more information about donation request.  We provided a set of Alex and Ani bracelets for the Central Region NYSUT Leadership Conference’s annual Breast Cancer Raffle. |  |
| **Education and Training** | January Institute session on self-reports was submitted. This will be in conjunction with the New Member team. If you have any other ideas/suggestions, please get in touch with Melissa Bartlett. |  |
| **Grievance** | -Currently there are 4 arbitration requests in the works  -1 active arbitration and is now on the 3rd session  -Won the most recent arbitration that provided the longest brief (38 pages). |  |
| **Internal Communications** | Panorama has a new editor, Sharon Zhone! If there are any changes or something you’d like to see, please let her know The newsletter was emailed to all the retirees and mailed to all the ED 39 Presidents/locals |  |
| **LAP Committee** | Patti gave an explanation of what LAP was to new members in attendance. Talked about the need for volunteers for the Utica Zoo spooktacular which we are participating in.  Alison suggested that we place information about LAP on our bulletin boards.  Will call a meeting for the new PA reps as a follow up to Peter Kim’s presentation. |  |
| **Member Engagement** | -A meeting was held on October 12th where LAP initiatives were discussed |  |
| **Negotiations** | Currently we are in mediation. Letters were sent to “the college” negotiation team, BOT, and County Executive that included sections of letters from the Department of Labor interpretation of FSLA. |  |
| **Political Outreach** | -Been attending Board of Legislators meetings, no major legislations have been passed.  -Commissioner of Elections never responded for endorsement process; thus no one was endorsed for the 2017 election cycle. |  |
| **Research and Records** | Tried to schedule a meeting but to no avail. Tried to “meet” via email where members each took an article. |  |
| **New Members** | Just had the new member reception. A recap meeting needs to be held to discuss the timing of the reception. Working in conjunction with Education and training regarding yearly evaluations. |  |
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| **New Business** |  |  |
| **Next Meeting** | The next meeting will be held on November 9th @ 3pm in AB 158 |  |
| **Adjourn** | Motion to adjourn general session at 3:54pm  Motion to adjourn Executive Session at 4:11pm  Meeting was adjourned at by Norma Chrisman. |  |