Professional Association Executive Board

December 14, 2017 Meeting Minutes

**Present: Norma Chrisman, Patti Antanavige, Jim Roberts, Alison Doughtie, Christine Van Namee, Michael Henningsen, Justin Wilcox, Melissa Bartlett, Kelly McNamara**

**Robin Saxe, Sergey Myalik, Nolan Snyder, Diana-Ayers Darling, Kathy Kotary,**

**Absent/Excused: Dawson McDermott, Justin Rahn, Aaron Fried**

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| **Item** | **Discussion** | **Action/Decision** |
| **Call to Order and Approve Agenda** | General Executive Meeting was called to order by President Norma Chrisman at 3:05pm |  |
| **Approve of Minutes** | Minutes from the October 12th meeting were reviewed with no changes noted  Motion to approve the minutes made by Kelly  2nd: Patti | **Motion Carried** |
| **President:** | * 1. Board of Trustee meeting (10/16)   2. Meeting with Kim Evans-Dame and Ray Bara (10/18)- Meeting dealing with FSLA issue. Unable to resolve anything as the PA Negotiation team was not present   3. Herkimer County Democratic Annual Dinner (10/23)   4. NYSUT Presidents Luncheon, Saratoga Springs (10/27)-   Yearly meeting involves Union Presidents and CC Presidents. Only 1 President, 2 Higher Admin present along with Union Presidents. CC Association will change their ask for funding from the State, instead of flat dollar amount going more towards a performance type funding formula, but with a minimum amount guaranteed. Waiting for SUNY BOT support.   * 1. Samuel Gompers dinner (10/27)—Norma Chrisman was presented with the Samuel Gompers Award from the MVCC PA. Congratulations Norma!   2. NYSUT Community College Conference (10/27 – 10/30)   Attended by Norma Chrisman, Patti Antanavige, Mike Henningsen, Justin Rahn, Diana Ayers-Darling, Maimun Kahn and Kevin Siembab. Norma co-presented with a colleague from SUNY FIT on succession planning.   * 1. Meeting with Dr. VanWagoner   Apologized for the Campus Climate questions dealing with the Union in the follow-up survey sent out by the College. The questions were removed and will look into leaving off all Union related questions in future Campus Climate surveys.     * 1. Round table meeting with Kim Evans-Dame (11/15)   2. Meeting in Human Resources regarding class time (11/16) This was as a result of the new 14 week schedule and making sure that members are being paid accordingly based on class time.   3. Meeting in Human Resources regarding Tech Academy (11/28)   Proposal from the college about how to go about selecting faculty for this. A counter-  proposal was then submitted and to date have not heard anything.  k. WDI Calendar Reception at NYSUT Headquarters (11/29)  Recognizes any women within any trade/labor. Our very own Norma Chrisman is featured as “Ms. December”. If you would like a calendar, please see/contact Norma. |  |
| **Correspondence** | * 1. Return Receipt from NYSUT for Election Certification Reporting   2. Thank you from Utica Zoo—For participating in the Spooktacular.   Kudos to Robin Saxe for organizing our involvement   * 1. Thank you from NYSUT for Strides Against Breast Cancer—Raised close to $20,000   2. Friends of Rob Maciol fundraiser Thursday, December 14th   3. Holiday card from Nassau Community College Federation of Teachers |  |
| **Committee Reports** |  |  |
| **Treasurer Report** | 223 Active, 27 Agency Fee Payers according to NYSUT. 12 Enrollment forms received. 20 Agency Fee Payers currently.  Bank Reconciliation for November with one outstanding. 207,979.29 current balance.  1099s have been filled out and ready to be given out for the honorariums that have paid out in 2017 for tax purposes.  Audit for 2016-2017 has been completed and waiting for the report from the Audit Committee.  New form to be sent out by Christine for reimbursement or cash advance to allow for easier documentation. |  |
| **Benefits Fund** | This Fall, Legal services benefit came and all sessions were full, which is the first time this has ever happened. This was probably due to it being open-ended, and not just for wills etc.  Benefit booklets were distributed to all members via the Reps. |  |
| **Community Outreach** | Utica Zoo Spooktacular was a HUGE success!  Coat drive –LOTS of donations this year!  Getting things together for the Dinner for Monday.  CNY Labor Christmas Dinner—Raffle basket with tool themed will be dropped off.  Working with Bill Perrotti and Bill Dustin on setting up the Film Series for Spring 2018 semester. |  |
| **Education and Training** | Planned session on promotions was not submitted in time for January Institute. Might possibly hold a training session outside of the institute. |  |
| **Grievance** | 4 Arbitrations that will be heard after the Holiday. The college is interested in resolving 3 out of the 4 prior to the arbitration.  Norma will be sending out an email on behalf of the committee asking if members were denied any overload courses. |  |
| **Internal Communications** | Winner for the PA Scholarship—Sean Weed. 20 Applications were received  Motion to accept the recommendation to award by Justin Wilcox.  2nd: Patti Antanavige  LAP/Website: The LAP fund have been received from NYSUT! We have 3 proposals for a revamping of the MVCC PA website (see attached). Pros/Cons were discussed that were developed by Patti. A lively discussion was had about specific proposals and what they offer/do not offer. Patti does have samples of the different proposals for those who are interested, which were looked at (Proposal #1 and #2).  Motion to accept Proposal #2 made by Alison Doughtie  2nd by Justin Wilcox | **Motion Carried.**  **Motion Carried.** |
| **Member Engagement** | Meeting was held in November and discussed the Holiday Party and longevity, promotion and retirement gifts. The committee approved and went ahead with Retirement gift of Mens/Womens MVCC PA Watch.  Communication for January Luncheon went out today via email (including retirees). Issue with the New Employee Orientation is the same day as the luncheon. Waiting on response from the College about this has we had this issue last year as well.  A survey will be created to be sent to the members looking for interest in getting more involved with the Union and the different ways they can go about doing so. |  |
| **Negotiations** | As a result of the letters sent to the BOT, County Executive, the College has offered to allow the PA to choose a firm to get a legal opinion about FSLA with the College accruing the expense, in which the PA offered a proposal. The College now has a new offer about FSLA and would like to present this at the next mediation date, supposedly scheduled for January 8, 2018.  At the January Luncheon, an update will be provided by the Negotiation committee as to the progress. |  |
| **Political Outreach** | No Report |  |
| **Research and Records** | Nothing to Report. One contract away from being done with Article V. |  |
| **New Members** | No Report at this time |  |
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| **Old Business:** |  |  |
| **New Business** | PA Scholarship—Done under Internal Communication report.  Janus Court Case—one on one meetings—Description about the Janus Court Case was provided by Norma and what the issue deals with Agency Fee Payers. Talking points will be given to members, along with a NYSUT survey that allows the Union to see Union Commitment.  The United Way has reached out to the MVCC PA, looking for sponsors for a Kids Cooking Contest with the lowest level of contribution of $500. In the past, we have done the Utica College Hockey Night that also sponsors the United Way. LAP funds will help pay for the Utica Hockey Night as part of the proposal.  Motion to spend $500 for the United Way Kids Cooking Contest made by Patti Antanavige  2nd: Justin Wilcox  Leadership Academy through NYSUT is now seeking applicants for their next class. If interested, or if you know anyone who is interested, please contact Norma Chrisman. | **Motion Carried** |
| **Next Meeting** | The next meeting will be held on February 8th, 2018 @ 3:00pm in AB 127 |  |
| **Adjourn** | Motion to adjourn the General Executive Board Meeting made by Justin Wilcox  Meeting was adjourned at by Norma Chrisman at 4:23pm | **Adjourned.** |