# Minutes of the PA Executive Board Meeting Agenda

# December 4, 2014

Present: President Norma Chrisman, Mike Adamo, Patti Antanavige, Alison Doughtie, Paul Halko, Emily Hantsch, Dawson McDermott, Kelly McNamara, Justin Rahn, Kristen Skobla, Justin Wilcox, and Carla Zupancic. Excused:, Aaron Fried, Rialda Shulman.

1. **Motion to approve minutes of the October 2, 2014 meeting.**

**1st Paul Halko**

**2nd Justin Rahn**

**Carried Unanimously**

1. President’s report
a) Community College Conference, Saratoga (11/07-08)
2. Meeting with HR Evan Dame (12 mo to 10 mo positions) (11/10)
3. Budget Status meeting (11/11)
4. Monthly meeting with President VanWagoner (11/13)
5. Monthly meeting with President VanWagoner (12/01)

f) CNY Labor Council Holiday Party is December 18th at Utica Brewery

**Motion for $90 to purchase tickets.**

**1st Paul Halko**

**2nd Kristen Skobla**

**Carried Unanimously**

1. Correspondence:
2. Thanksgiving card from Make a Wish
3. NYSUT RA Convention Election Certification
4. Treasurer’s report (Chair Mike Adamo)
* There will be a meeting with members of the audit committee on December 16th.
* There are nine agency fee payers.

4. Committee reports

Benefits Fund (Chair Justin Wilcox) No report

Community Outreach (Chair Carla Zupancic)

* 474 toys were donated in the Toys for Tots drive. These will be picked up on Decemeber 15th.
* The coat drive ends Friday, December 5th.
* There will be a canned good drive and money raffle at the December 12th Holiday Party.

Education and Training (Chair Kristen Skobla)

* A training for PA representatives is planned mid-semester in the spring.
* Area representatives will be assigned based on office locations so that they can hand members materials instead of leaving them in mailboxes.
* When members think that they have a grievance they can go to their area representative and the representative will bring the grievance to Patti or Dawson. All members go to rep for grievance and rep goes to Patti or Dawson. Hand things directly to members instead of put in mail box.

Grievance (Chair Dawson McDermott)

* We will know the results in February from yesterday’s arbitration.
* Another arbitration is scheduled for February 6th.
* There was a PERB hearing December 2nd.

Internal Communications (President Chrisman reporting for 2nd VP and Chair Rialda Shulman)

* *Panorama –* Need more articles
* [www.mvccpa.org](http://www.mvccpa.org) -- Try to arrange a meeting next semester with outside businesses to redesign the website.
* PA scholarship packets have been distributed.

Member Services (Patti Antanavige reporting for 1st VP and Chair Paul Halko)

* The Holiday Party is December 12th 132 have RSVPed (73 members plus guests).
* January 16th is the luncheon. PA scholarship will be presented.

Negotiations (1st VP and Chair Paul Halko) No report.

Political Outreach (Chair Justin Rahn)

* Last Board of Legislature’s meeting was November 23rd at which they passed funding 15 million dollars for the new building in Rome. It is planned that the state will also contribute 15 million dollars but that has not passed yet.
* The date for Higher Ed Lobby Day has not been announced.

 Research and Records (Chair Kelly McNamara) No report

 New Members (Chair Aaron Fried) No report

 5. Old Business:

1. PAnorama – articles need to be submitted ASAP

6. New Business:

1. Request to order PA polo shirts

**Motion to spend $1500 to purchase PA shirts (the same amount as ordered in January 2013)**

**1st Paul Halko**

**2nd Kelly McNamara**

**Motion to Adjourn**

**1st Paul Halko**

**2nd Patti Antanavige**

**Carried Unanimously**

Addendum: The following motions were made via emails.

**Motion for the purchase of the following PA films to be viewed in spring.**

**Citizen Koch - $195 + $9.95 S/H – ours to keep**

**After I pick the Fruit - $125 + S/H – ours to keep**

**Office Space - $250 + $20 S/H – rental**

**1st Justin Wilcox (11/20/2014)**

**2nd Kristen Skobla**

**5 in favor.**

**Motion to donate two baskets: one for the Celebration of Success and one for the CNY Labor Council for their annual holiday party.**

**1st Paul Halko (11/21/2014)**

**2nd Kristen Skobla**

**6 votes in favor of the CNY Labor Council basket**

**4 yes votes for the celebration of success, 2 abstentions**

**Respectfully submitted,**

**Emily Hantsch, PA Secretary**