Professional Association Executive Board

 September 23, 2020 Meeting Minutes

**Present: Norma Chrisman, Kelly McNamara, Justin Rahn, Alison Doughtie, Robin Saxe, Erica Brindisi, Aaron Fried, Patti Antanavige, Melissa Bartlett, Ross Wittenburg, Justin Wilcox**

**Absent:**

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| **Item**  | **Discussion**  | **Action/Decision**  |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman at 2:31pm |  |
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| **Approve of Minutes** | Approval of May 23, 2020 minutesMotion: Aaron Fried2nd: Robin Saxe | **Motion Accepted**  |
| **President:** | May 18th BOT MeetingMay 27th Meeting with HR to review new job description* Cyber security position change due to grant change

May 28th Higher Ed Policy Meeting* Covid plans and NYSUT

June 11th NYSUT Community College Conference MeetingJune 22nd NYSUT ED39 meeting-Discussed what was happening at each campus and enrollment. Changes in TAPJuly 2nd State Education Higher Ed meeting regarding COVID plans-met with various Community College Presidents and 4 year Presidents and some ED39 members to discuss different topics related to our campuses and what state Ed needed to concentrate on. This is before submitted reopening plan/covid funding.July 7th NYSUT ED39 meetingJuly 14th – 16 NYSUT Endorsement conference* All virtual meeting. Endorsed Marianne Buttenschon and Anthony Brindisi

July 21st NYSUT ED39 meetingJuly 31st MOU conversation with VPLAA Kahler regarding Teaching Evals* Aaron, Patti, Norma and Erica discussed situations with negotiations team before meeting with VP Kahler and Hr.

Aug 25th NYSUT ED39 meetingSept 14 Meeting with President VanWagoner-discussion about lack of funding, enrollment and hopefully no positions to be lost in coming months. Both college and country impressed with our agreement to no salary increase in MOUSept 21 Board of Trustee meeting |  |
| **Correspondence:** |  |  |
| **Treasurer’s Report** | 1. 231 members, 5 non members, 3 new hires
2. Bank statement reconciled through Sugust 2020
3. NYSUT bill in October
4. Most expenses right now are for stipends

Motion: Aaron Fried2nd: Patti Antanavige | **approved** |
| **Committee Reports** |  |  |
| **Benefits Fund** | 1. ½ year payment being cut from college and mailed today
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| **Community Outreach** | * 1. Going to contact Kernan school to see what they need for back to school. School returns to hybrid soon.
	2. Gail Warchol contacted about a combined Breast Cancer walk. On campus and virtual
	3. Are conference basket needed? Donation is more likely.
	4. Still have coats in Norma’s office to deliver
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| **Education and Training** | No report |  |
| **Internal Communications** | Election ballots going out at the end of the week |  |
| **LAP** | Last budget accounting was sent out in July. |  |
| **Member Engagement** | Looking into partner ship for happy hour with Celebration of Success and Wellness Committee. Possible goody bag pickup on campus. Virtual happy hour. Considering a bbq. May require reservations of some sort. Looking into logistics |  |
| **Political Outreach** | 1. Local level is quiet. Have moved to virtual meetings
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| **Research and Records** | No report |  |
| **New Members** | New members have received their binders. Looking into a meeting for new members. |  |
| **Grievance**  | * 1 grievance settled day before arbitration in July
* No new grievances. Just small issues that are settled easily.
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| **Negotiations** | 1. Negotiations Update
* Extended memorandum of understanding (MOU) from spring. One change is the college brought up point to stay on normal evaluation schedule. PA agreed on 3 possible ways to be evaluated. 1. Online course and you are comfortable being evaluated online. Not about quality but attempt at meeting outcomes and student needs. 2. Create a lesson plan and film a video for supervisor to evaluate. 3. If teaching face to face and if it doesn’t violate social distancing rules can have supervisor observe in class.
* Extension of current contract with no increase in pay for coming year to hopefully put off layoffs.
* The college has asked us to come back to the table in November to continue Negotiations. The one outstanding item is online development language in our contract. PA will be sending out information regarding this in the next week or two.
 | **-** |
| **Old Business** |  |  |
| **New Business** | *
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| **Next Meeting** | The next meeting TBA : will send email invite  | **Adjourned at 3:14pm** |
| **Adjourn** | Motion: Aaron Fried2nd : Patti Antanavige | **Motion carried** |