Professional Association Executive Board

 April 23, 2020 Meeting Minutes

**Present: Norma Chrisman, Melissa Bartlett, Patti Antanavige, Robin Saxe, Ross Wittenberg, Justin Wilcox, Erica Brindisi, Justin Rahn, Aaron Fried, Eileen Bush**

**Absent:**

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| **Item**  | **Discussion**  | **Action/Decision**  |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman at 3:05pm |  |
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| **Approve of Minutes** | Approval of February 26, 2020 minutesMotion: Aaron Fried2nd: Justin Wilcox | **Motion Accepted**  |
| **President:** | 1. CNY Labor Council meeting (2/27)
2. Conference call with 1st Vice President, Negotiations Chair and Grievance Chair (3/11)

Re: being fully online1. Meeting with VPLAA Kahler and Exec HR Dir Marceau (3/18)

Re: online development1. Meeting with Exec HR Dir Marceau (A&P Program) (3/25)

Re: COVID sick time, MOU and exhibit document, met with Crystal and Franca Armstrong, impact of A&P program. Hoping to start classes by May for classes like Welding and issues regarding their set schedule for the year.1. Meeting with President VanWagoner (Stipends – Foundations)(3/27)

Re: stipends for above and beyond work in Foundations Office1. Meeting with Exec HR Dir Marceau (Classroom Observations) (4/6)

Re: observation for instructors for promotion etc that didn’t get done1. ED39 Community College Leader Conference (4/13)

Re: biweekly meeting, shared MOU’s, our college in much better shape than others.1. Meeting with President VanWagoner (4/13)

Re: how things were progressing, he was happy with having a good working relation with the PA1. Board of Trustee meeting (4/20)

Re: budget, additional costs such cleaning of AC units and timing of cleaning prior to reopening1. Meeting with President VanWagoner (4/22)

Re: negotiations |  |
| **Correspondence:** | 1. Checks for dues money
2. Bank statement
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| **Treasurer’s Report** | 1. 236 members, 2 newly added
2. Stipends for May will be sent out next month
3. Bank statement reconciled for February
4. No answer on increase in NYSUT or AFT dues, assuming same as last year for now.

Motion: Patti Antanavige2nd: Aaron Fried | **Approved with note to discuss benefits fund increase** |
| **Committee Reports** |  |  |
| **Benefits Fund** | 1. Working on a virtual legal day in May
2. Will revisit trying for a virtual Social Security workshop. When contacted as pandemic hit it was too busy of a time to plan one.
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| **Community Outreach** | 1. Nothing new
2. $350 collected day of Heart Run/ Walk plus online $
3. Made a donation to the Rescue Mission
4. We have a date to pour for Saranac Thursday if that still happens
5. Will schedule a meeting once things slow down
6. We still have coats available to donate and will hold on to them until schools reopen
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| **Education and Training** | 1. Nothing new
2. Melissa is available to help with editing videos if someone needs assistance
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| **Internal Communications** | 1. Nothing new
2. Upcoming elections (see new business)
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| **LAP** | 1. Nothing done because of pandemic
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| **Member Engagement** | 1. Had a meeting to discuss spring fling- cancelled
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| **Political Outreach** | 1. Nothing to report
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| **Research and Records** | Nothing to report, offered assistance to negotiations team |  |
| **New Members** | 1. Complete membership form online
2. Fall get together; wait to see when we go back
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| **Grievance**  | 1. No new grievances
2. 1 arbitration rescheduled to late July due to pandemic
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| **Negotiations** | 1. Was negotiating with college then pandemic hit, now everything is stalled
2. Meeting 4/22 afternoon with Randy VanWagoner, Tom Squires

Re: continue or wait until fall to negotiate. Feel College wants to stay on track. Negotiations had been going very well. MOU getting put together worked very well with the Union/College relation. -asking College about faculty obligation now that graduation has been pushed back and is virtual..  |  |
| **Old Business** | none |  |
| **New Business** | 1. Annual Elections option 1: run them as normal through mail, cons to that are people would not be able to remain anonymous and no sign in. Option 2: postpone to fall

Vote to postpone to fall:Motion: Robin Saxe2nd: Justin Wilcox1. NYSUT Leadership Institute: we wanted to send Erica Brindisi and Robin Saxe. We received notification that both were approved, then received notification that only Erica was approved. Robin is on a waiting list. Not even sure the Institute will happen at this point. May postpone a year, may try virtual
 | **approved** |
| **Next Meeting** | The next meeting TBA | **Adjourned at 4:00pm** |
| **Adjourn** | Motion: Justin Wilcox2nd :Justin Rahn | **Motion carried** |