Professional Association Executive Board

December 13, 2018 Meeting Minutes

**Present: Norma Chrisman, Patti Antanavige Diana Ayers-Darling, Alison Doughtie, Christine Van Namee, Michael Henningsen, Dawson McDermott, Justin Rahn, Justin Wilcox, Robin Saxe Aaron Fried, Melissa Barlett, Kelly McNamara, Sergey Myalik, Sharon Zohne, Jennifer Fanelli,**

**Absent: Allison Doughtie, Jocelyn Ireland, Aaron Fried**

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| **Item** | **Discussion** | **Action/Decision** |
| **Call to Order and Approve Agenda** | Meeting was called to order by President Norma Chrisman at 2:35pm |  |
| **Electronic Votes since Last Meeting** | President Chrisman sent an email out about the interest in putting together a basket for the “Celebration of Success”. Michael Henningsen made a motion to spend up to $100 for the creation of a basket.  2nd: Robin Saxe  President Chrisman sent an email out regarding the interest of anyone on the Executive Board wishing to attend the Labor Council’s Christmas Party of December 13th at the Eagle Hills Golf Course and Country Club.  Patti Antanavige made a motion to spend up to $150 to pay for up to 6 members to attend.  2nd: Justin Rahn  President Chrisman sent an email our regarding the interest of once again supporting the Live United Hockey Night through the CNY Labor Council. The email had an attachment that showed the different levels of sponsorships and was is given in return for that sponsorship level. A motion to once again support this at the highest level ($1,250) was made my Aaron Fried.  2nd: Justin Rahn | **Motion Carried**  **Motion Carried**  **Motion Carried** |
| **Approve of Minutes** | Minutes from the November 7, 2018 Executive Board meeting were reviewed.  Motion to accept minutes made by: Justin Wilcox  2nd: Dawson McDermott | **Motion Carried** |
| **President:** | 1. Meeting with President VanWagoner (11/12) 2. PA Roundtable (11/13)-Conversation about the SUNY Consensual/Romantic Policy Prohibition. 3. Board of Trustees Meeting (11/19)- 4. Meeting in Human Resources (11/20)- 5. Day of Action (11/27)- Huge thanks to everyone who participated! We boxed over 53,000 meals in which some went to our food pantry as part of C3, and areas around Oneida/Herkimer Counties. 6. NYSUT Conference Call (11/28)-Call was in reference to the funding model that has been proposed by the community colleges. The funding model has been approved by many of the SUNY groups, however NYSUT is still not quite on board with it yet. They have some questions about the funding process if enrollment goes over projected number (how much more will be given?). At this time the questions have not been answered. 7. Meeting with VPLAA Kahler- 8. Labor Council Meeting-They are organization a legislative breakfast including everyone from Governor’s office down to county executive. This breakfast will highlight the issues that or local politicians need to be aware of concerning the area. 9. Meeting with President VanWagoner (12/10)-Conversations about changes occurring in HR. Will be starting a search committee ASAP. Looking to have an outside firm come in to review the duties of the HR office and see if the duties occurring are actual HR work or should belong in other offices. Jill Heintz will be the Interim Executive Director. |  |
| **Correspondence:** | 1. House of Good Shepard—Holiday Card |  |
| **Treasurer’s Report** | Tax forms (1099-MISC) were passed out to those that received payment for their duties as part of the PA.  Christine is unable to access the membership as NYSUT has moved to an online process. There are some issues with the NYSUT member list as Christine is having difficulty getting in contact with the new person handling our account.  Financial Statement can be sent to committee chairs/Executive Board members who would like to see where they currently stand budget wise.  PA Audit will be held on Monday December 17, 2018. |  |
| **Committee Reports** |  |  |
| **Benefits Fund** | Two workshops have been scheduled for Spring: February 5th—Social Security Workshop  Feb 19th-General Legal and Will Day  Sign-ups for these workshops will be sent out once return from the winter break. |  |
| **Community Outreach** | Both Movies (The Hotel kids of Orange County & North Country) were well attended. Students seemed to enjoy them. 2 Additional movies will be shown in Spring, and will be included in the cultural series brochure.  “Fez”tival of Trees—Norma and Patti did an amazing job putting together our camping theme tree. Their hard work resulted in our tree wining 3rd place.  At the PA Holiday party, both food and toys were collected. All the donated food went to the Rome Rescue Mission and the collected toys went to Operation Sunshine through Toys for Tots.  Coat Drive—All children’s coats have been taken to Kernan School. Adult coats are now available in the IT lobby.  Labor Council basket is ready to go for tonight.  Celebration of Success basket: An electronic vote was called however results were unclear. A motion to donate a basket was made by Dawson  2nd: Patti. | **Motion Carried** |
| **Education and Training** | No Report from Melissa. However, there was a meeting that Norma/Patti attended to discuss their responsibilities that they will need to do for LAP. |  |
| **Internal Communications** | No Report. - |  |
| **LAP** | There were some questions regarding funding as we had over $3,000 from year one and was not sure what we can do with that. We are able to now use those funds for anything associated with LAP, and can use the 50% model used in year one.  As part of LAP, we are creating a welcome gift for new members that join. This is currently in the works. |  |
| **Member Engagement** | Holiday Party was December 1st, it was greatly enjoyed although attendance was a little low. We fundraised through 50/50 raffle and bingo name, raised $400 for the PA Book Scholarship.  Meeting will be held next week to discuss recognition for members and to plan Spring events.  Service Recognition will be done during the PA January Luncheon on January 18th at 12pm in the ACC Commons. |  |
| **Political Outreach** | Last Board of Legislators meeting for the year will be on Wednesday December 19th.  NYSUT Lobby Day will be on February 16th. |  |
| **Research and Records** | No Report |  |
| **New Members** | No Report |  |
| **Grievance** | Currently there are 5 active arbitrations. All 5 are seeking to be resolved without having to go to arbitration.  1 current arbitration case that is awaiting a decision.  FSLA Arbitration decision was not in favor of the PA. |  |
| **Negotiations** | A meeting was held to discuss how the members will be surveyed. Aaron is working on creating a couple forums for members to express concerns. The committee is also interested in learning what is a must within the contract versus what members can live without. |  |
| **Old Business** | None |  |
| **New Business** | 1. PA Scholarship— There were a total of 14 scholarship applications. After review, the PA scholarship committee has put forth a recommendation that Samirah Shehadeh be awarded the scholarship.   A motion to approve committees recommendation and award the PA Scholarship to Samirah Shehadeh made by Patti Antanavige 2nd: Dawson McDermott  The Scholarship committee will be looking into setting selection criteria to be used when making a recommendation to the Executive Board as to whom the winner should be.  Panorama—Next issue will be sometime in February. Deadline to submit articles to Sharon will be the 22nd of February. | **Motion Carried** |
| **Next Meeting** | The next meeting will be held in January. Date/Time/Location to be sent out in January. |  |
| **Adjourn** | Motion to adjourn made by Justin Wilcox 2nd: Robin Saxe.  Meeting was adjourned at by Norma Chrisman on 3:13pm |  |